Terms of Use of the Library at Weihenstephan-Triesdorf University of Applied Sciences

Access

The Weihenstephan-Triesdorf University of Applied Sciences library is the central point for access to literature for University members (students, professors and staff). Additionally, any other interested parties are also welcome to make use of the library free of charge. This applies to both the Central Library and the Triesdorf Library.

The Forestry Library is intended mainly for use by members of the Department of Forestry at Weihenstephan-Triesdorf University of Applied Sciences; however, members of other departments are still able to borrow most library resources. Journals can only be read on library property and are not available for loan.

The Language Centre Library is also only open to members of the University. Outside the normal service hours, the Language Centre Library is accessible via an access system using your Student Card or staff ID card. Items can be borrowed at any time using the library self-issue system.

Collection

- A total of approximately 140,000 volumes, with almost 65,000 volumes in the Central Library, just under 40,000 volumes in the Triesdorf Library, around 14,000 volumes in the Forestry Library and almost 3,500 volumes in the Language Centre Library. The remaining books are distributed around other locations (such as the professors’ private collections).
- Current subscriptions to approximately 1,000 journals, with 350 titles in Triesdorf.
- Electronic media (e-books and e-journals) from different publishers and suppliers.
- Literature on all areas of study taught at Weihenstephan-Triesdorf University of Applied Sciences:
  - Biotechnology and Bioinformatics, Brewing Industry
  - Forestry with Engineering in Forestry and Management of Renewable Energies
  - Horticulture and Food Technology
  - Agriculture and Food Economy with Agriculture Management, as well as Agriculture Marketing and Management and Renewable Resources
  - Landscape Architecture, Landscape Construction and Management
  - Agriculture with Nutrition and Food Supply Management, Foodstuff Management, Regional Management and Business Administration in Agriculture
Environmental Engineering with Technology of Renewable Energies, Energy Engineering and Management, Environmental Engineering and Water Technology

- In addition, the libraries also have more generalised volumes on the basic sciences such as mathematics, chemistry, biology, geography, technology, economics and other academic areas.
- **Theses** from the different Departments can be found at the following locations:
  o Department of Biotechnology and Bioinformatics: Department Chair’s Office
  o Department of Forestry: Forestry Library
  o Department of Horticulture and Food Technology: Department Chair’s Office
  o Department of Agriculture and Food Economy: Central Library
  o Department of Landscape Architecture: Central Library
  o Department of Agriculture: Triesdorf Library
  o Department of Environmental Engineering: Triesdorf Library

**Use of the libraries**

Use of the library is subject to the **General Regulations on the Use of Bavarian Public Libraries (ABOB)** dated 18 March 1993, and the **Library House Rules**. Both of these can be found on the library website, as well as at the university library issue desk.

- **Admission** to use the libraries requires library guests to show their Student.Card (Weihenstephan-Triesdorf University of Applied Sciences students), staff card (professors and staff of Weihenstephan-Triesdorf University of Applied Sciences) or identity card (other library users). The aforementioned cards can also be used (after prior notification) at the Weihenstephan branch library at the Technical University of Munich.
- Any **changes in address or loss** of the library card should be reported to the library immediately; this is also the case for the loss of the Student.Card.
- **Loan periods** are usually 20 library working days. The loan period can be extended for up to a total of three 20-day periods as long as no other user has requested the loan item. Loan periods are extended automatically.
- When you show your library card at the issue desk, the items you wish to borrow will be added to your user account. When you return them, they will be removed from your account. You can find out your current account status (loan periods, late return fees) using the **library catalogue (OPAC)** at any time. The catalogue can be accessed via the internet. Items can be reserved, and titles from the store room or from the Triesdorf Library can be ordered. In Triesdorf, it is also possible to order items from the Central Library. It is not possible to order items from and to the Forestry Library and Language Centre Library.
Charges are set in accordance with Serial no 8 of the latest version of the Regulation on Cost Schedules in the Bavarian Cost Allocation Law (Kostengesetz) of 18 April 1999 (Bavarian Law and Official Gazette [BGVBl] 2000, p. 839). The charges are:
  o 1st reminder: EUR 7.50, and then:
  o 2nd reminder: EUR 10.00, and then:
  o 3rd reminder: EUR 20.00 plus EUR 5.00 postal charges, and then:
  o 4th reminder: EUR 30.00 plus EUR 5.00 postal charges, plus replacement costs (where necessary).

The reminder charges accumulate as follows: e.g. after receiving the second reminder, you will be required to pay EUR 17.50 (1st reminder at EUR 7.50 + 2nd reminder at EUR 10.00 = EUR 17.50).

Induction sessions on using the library take place at the start of the winter semester, or individually upon request. Please also note the different research training, inductions for school classes and literature research guidance services we offer.